

## SUMMARY

**Volovyk Y. Formation of system of professional standards and competencies as components of the reform the public service of Ukraine. – Manuscript.**

Master's thesis on specialty 074 «Public administration». – NTUU «Igor Sikorsky KPI», Department of management theory and practice. – Kyiv, 2017. – 112 p., 2 tabl., 96 sources.

Master's thesis is devoted to the study of professional standards and competencies of civil servants in Ukraine. The work analyzes the regulatory framework, the work of domestic and foreign experts in order to determine the degree of development of the topic. The essence of such concepts as "professional standard" and "professional competence" is defined. The system of professional qualification characteristics of civil servants in Ukraine is analyzed. The ways and methods of training, retraining and raising the qualification of Ukrainian civil servants are explored. The main problems of professional standardization of public service in Ukraine are determined. The peculiarities of the systems of professional standards and competencies of civil servants in the countries of Europe and the USA are investigated. The need for certain innovations in the system of professional standardization of the state service of Ukraine is defined, in connection with which a universal model of the civil servant's professional standard and corresponding proposals are provided.

**Keywords:** professional standard, competence, public service, civil servant.