

Date: 14.02.2020

Place: Kyiv, Ukraine

To:

Dean of Sociology and Law Faculty of  
Igor Sikorsky Kyiv Polytechnic Institute  
Dr. Melnychenko Anatoly

Dear Dr. Melnychenko,

In response to your request and after examining the materials you have provided, we have formed our opinion on the quality of the Administrative Management training program and are ready to present it.

Our company has extensive experience in Ukraine in the mode of cooperation with state authorities and other state organizations also. Over the course of 10 years of our activity, we have had to face some problems related to insufficient qualifications of employees, lack of business communication skills, insufficient customer orientation etc. At the same time, dynamic business processes require such skills and knowledge. In addition, given the frequent changes in legislation and public policy as a whole, employees need to be able to navigate these changes and respond to them promptly.

Having studied the educational program offered by you, and also basing on communication with your staff and with students, we can conclude that it generally meets the modern needs of the labor market. In particular, we would like to emphasize the value of disciplines such as "Records Management", "Public Marketing" and "Personnel Management and Time Management", which play an important role and should enable a young professional to start working immediately. At the same time, we regularly note the lack of practical skills of staff who start working immediately after graduation. In this regard, we want to emphasize the need to strengthen the practical component of some disciplines, including those that form the ability to negotiate with business, prepare documentation and organize research in the field of consumer preferences.

We also would like to make a recommendation based on our own business experience. In particular, it is strongly recommended to pay attention to the set of skills concerning interaction with public authorities in matters of public procurement, and the ability to work in the Prozorro system and the knowledge of the legislation in this field.

Name: Martin-Cocher Damien Pascal Yves

Title: Director General



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